

## **MINUTES**

### **WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

**April 20, 2017**

A meeting of the West Virginia Council for Community and Technical College Education was held on April 20, 2017, beginning at 9:30 a.m. at the Advanced Technology Center, South Central West Virginia, in South Charleston, West Virginia. Council members present were: Robert Brown, Christina Cameron, Clarence Pennington, Tracy Miller, Charles Parker, Steve Roberts, John Sorrenti, and Harry Keith White. Joining via conference call was Bill Baker. Council members absent were: Bruce Berry, Kathy D'Antoni and Woody Thrasher. Also in attendance were Chancellor Sarah Tucker, Council staff, community and technical college presidents, faculty, staff, students, and guests.

#### **Call to Order**

Chairman Pennington called the meeting to order and noted that a quorum was present.

#### **1. Oath of Office**

Newly appointed members of the West Virginia Council for Community and Technical College Education, Tracy Miller, Charles Parker, and Harry Keith White, were administered the Oath of Office.

#### **2. Advisory Council of Faculty Briefing**

Mike Ditchen, BridgeValley Community and Technical College Representative to the Advisory Council of Faculty, briefed the Council on recent activities and the Advisory Council's concerns regarding the settlement of the State's budget.

#### **3. Approval of Minutes**

Mr. Brown moved the adoption of minutes from the January 26, 2017, meeting of the West Virginia Council for Community and Technical College Education.

Mr. Roberts seconded the motion. Motion carried.

#### **Academic Affairs**

#### **4. Compliance Warnings by the Accrediting Council for Independent Colleges and Schools (ACICS) for Mountain State College – Parkersburg and Valley College – Beckley**

Corley Dennison, Vice Chancellor for Academic Affairs, briefed the Council on recently received information from the ACICS informing Council staff that both Mountain State College – Parkersburg (MSC) and Valley College – Beckley have been placed on a Campus-Level Compliance Warning. MSC received the warning due to a sub-standard Campus Accountability Report (CAR) specifically citing a 56 percent placement rate and a 56 percent retention rate. Both of the percentages fall below the ACICS minimum standard of 60 percent. Valley College – Beckley campus received its warning for reporting a placement rate of 54 percent, a rate below the ACICS standard of 60 percent.

Both schools must submit an improvement plan to ACICS and are on increased monitoring and reporting requirements.

## **5. Annual Reauthorization of Two-Year Degree-Granting Institutions**

Mr. Parker moved the adoption of the following resolution:

RESOLVED, That the Council for Community and Technical College Education approves the Annual Reauthorization for Blue Ridge Community and Technical College, BridgeValley Community and Technical College, Eastern West Virginia Community and Technical College, Mountwest Community and Technical College, New River Community and Technical College, Pierpont Community and Technical College, Southern West Virginia Community and Technical College, West Virginia Northern Community College, and West Virginia University at Parkersburg; American National University, Huntington Junior College, Laurel Business Institute, Martinsburg College, Mountain State College, Valley College of Technology (Martinsburg), Valley College of Technology (Princeton), Valley College of Technology (Beckley), West Virginia Junior College (Morgantown), and West Virginia Junior College (Charleston/Bridgeport).

Mr. Brown seconded the motion. Motion carried.

## **Executive Session**

Mr. Brown moved that the Council go into Executive Session in accordance with WV Code §6-9A-4 to discuss matters relating to the possible revocation of West Virginia Business College's permit to operate in West Virginia.

Mr. Sorrenti seconded the motion. Motion carried.

Following Executive Session, the Council reconvened in open session and the following action was taken:

## **6. Review of WV Business College's Permit to Operate**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education declares intent to withdraw the permit for West Virginia Business College to operate in the state of West Virginia, effective June 30, 2017, as a correspondence, business, occupational or trade school as outlined in Series 35 of the Council's rules.

Ms. Cameron seconded the motion. Motion carried.

**7. Revisions to Procedural Rule, Series 25, Residency Classification for Admission and Fee Purposes**

Ms. Cameron moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the proposed revisions to Procedural Rule, Series 25, *Residency Classification for Admission and Fee Purposes*, for submission to the Secretary of State for a thirty-day public comment period.

FURTHER RESOLVED, That staff is instructed to final file the procedural rule with the Secretary of State at the conclusion of the comment period if no substantive comments are received.

Mr. Parker seconded the motion. Motion carried.

**Finance and Facilities**

**8. Eastern WV Community and Technical College Landscape Master Plan and Parking Lot Project**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Eastern West Virginia Community and Technical College's Landscape Masterplan and Parking Lot Project with a projected budget of \$171,500.

Ms. Miller seconded the motion. Motion carried.

**9. WV Northern Community College WESCO Building Renovation Project**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the schematic design for the Wesco Building Renovation and the project budget of \$4.7 million.

Mr. Roberts seconded the motion. Motion carried.

**10. Consolidated Audit Presentation FY 2016**

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the audit of the Council's Combined Financial Statements for the Fiscal Year ended June 30, 2016.

Ms. Cameron seconded the motion. Motion carried.

**11. Higher Education Resource Assessment FY 2018**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Higher Education Resource Assessment (HERA) for Fiscal Year 2018 to the community and technical colleges as shown in Table 1.

Mr. Roberts seconded the motion. Motion carried.

**General**

**12. Technical Program Development Grant Award**

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant award for West Virginia Northern Community College as proposed.

Mr. Parker seconded the motion. Motion carried.

**13. 2018 Meeting Schedule of the WV Council for Community and Technical College Education**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education adopts the recommended meeting schedule for calendar year 2018 as presented.

Ms. Miller seconded the motion. Motion carried.

**14. Formation of Officer Nominating Committee of the WV Council for Community and Technical College Education**

Chairman Pennington appointed Mr. Brown as Chairman, Mr. Sorrenti, and Ms. Cameron to serve as members of the Council's Officer Nominating Committee which will bring forth nominations for Council officers at the June 8, 2017, meeting.

## **Information**

### **15. Eastern WV Community and Technical College's Technology Center Energy Assessment Report**

Rich Donovan, Senior Director of Facilities, reported that a team from the WVU Industrial Assessment Center conducted an energy assessment at Eastern WV Community and Technical College's Technology Center Building in Petersburg, WV. The assessment report stated that if all recommended energy saving measures were to be implemented at the cost of \$60,298, the institution would realize a savings of \$13,315 annually.

### **16. Legislative and Agency Update**

Chancellor Sarah Tucker and General Counsel Bruce Walker updated the Council on Legislative bills that impact the community and technical colleges and the WV Council for Community and Technical College Education.

## **Adjournment**

There being no further business the meeting was adjourned.

## **Next Meeting**

- Special Meeting for Consideration of Proposed Tuition and Fees 2017-2018  
(To be determined following state budget approval)
- June 8, 2017  
9:30 a.m.  
Advanced Technology Center – South Central West Virginia  
South Charleston, WV

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Clarence Pennington, Chairman

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William Baker, Secretary