

## MINUTES

### WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

December 8, 2016

A meeting of the West Virginia Council for Community and Technical College Education was held on December 8, 2016, beginning at 9:30 a.m. at the Advanced Technology Center, South Central West Virginia in South Charleston, West Virginia. Council members present were: William Baker, Keith Burdette, Clarence Pennington and John Sorrenti. Joining by conference call were Robert Brown and Steve Roberts. Council members absent were: Bruce Berry, Christina Cameron and Kathy D'Antoni. Also in attendance were Chancellor Sarah Tucker, Council staff, community and technical college presidents, faculty, staff, students and guests.

#### Call to Order

Chairman Pennington called the meeting to order and noted that a quorum was present.

#### 1. Advisory Council of Classified Employees

Amy Pitzer, Advisory Council of Classified Employees Chairman, provided an overview of the Advisory Council and highlighted issues and concerns that include:

- PEIA
  - Additional costs passed on to employees is one of the chief concerns for classified employees
  - A lack of legislative funding for PEIA, combined with a lack of salary increases is hitting all employees, especially those who are lower paid, very hard
- Layoffs/Furloughs
  - State code defines both layoffs and furloughs as the same
  - No policy in place at State level
  - No policy or procedure in place at many institutions
  - No plan in place
- Personnel Issues
  - State laws in place since 2005 have been largely ignored for 11 years
  - Very little accomplished
- Things we could be doing through tough economic times
  - Developing policy and rules for:
    - Implementation of the new classification and compensation model
    - Continuing education and professional development programs

- Conduct studies on:
  - Employment practices
  - Human resource information system
  - Grant-funded employees
- Completion of best practices manual

## **2. Approval of Minutes**

Mr. Roberts moved the adoption of minutes from the October 20, 2016, meeting of the West Virginia Council for Community and Technical College Education.

Mr. Brown seconded the motion. Motion carried.

## **Finance and Facilities**

### **3. WESCO Building Renovation Project at West Virginia Northern Community College**

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education tables the WESCO Building Renovation Project at West Virginia Northern Community College.

Mr. Baker seconded the motion. Motion carried.

### **4. Acceptance of Charitable Property Donation from Laurel Lodge Enterprise, Inc. to Mountwest Community and Technical College**

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts 6.846 acres being donated to Mountwest Community and Technical College by Laurel Lodge Enterprise, Inc. as a charitable donation.

Mr. Brown seconded the motion. Motion carried.

### **5. Capital Project Priorities FY 2018**

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the prioritized capital project list in Table 1 for fiscal year 2018 and directs staff to report the capital project priorities to the Legislative Oversight Commission on Education Accountability in January 2017 as required by state law.

Mr. Roberts seconded the motion. Motion carried.

## Academic Affairs

### 6. **Post Audit Reviews and Follow-up Reports**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives post audit and follow-up reports for occupational programs at Mountwest Community and Technical College and New River Community and Technical College and recommends that the programs be subject to the recommended actions as noted.

Mr. Burdette seconded the motion. Motion carried.

### 7. **Revisions to Legislative Rule, Series 52, *Annual Reauthorization of Degree-Granting Institutions***

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the proposed revisions to Series 52, legislative rule, *Annual Reauthorization of Degree-Granting Institutions*, to be filed with the Secretary of State for the thirty-day public comment period.

FURTHER RESOLVED, That staff is instructed to forward the legislative rule to the Legislative Oversight Commission on Education Accountability for approval and further legislative action at the conclusion of the comment period if no substantive comments are received.

Mr. Sorrenti seconded the motion. Motion carried.

### 8. **Revisions to Legislative Rule, Series 35, *Correspondence, Business, Occupational, and Trade Schools***

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the proposed revisions to Series 35, legislative rule, *Correspondence, Business, Occupational, and Trade Schools*, to be filed with the Secretary of State for the thirty-day public comment period.

FURTHER RESOLVED, That staff is instructed to forward the legislative rule to the Legislative Oversight Commission on Education Accountability for approval and further legislative action at the conclusion of the comment period if no substantive comments are received.

Mr. Sorrenti seconded the motion. Motion carried.

## **General**

### **9. Technical Program Development Grant Award**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed.

Mr. Baker seconded the motion. Motion carried.

### **10. CTC/CTE Consortia Compacts**

Mr. Burdette moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the CTC/CTE Consortia Compacts pending recommended revisions.

Mr. Baker seconded the motion. Motion carried.

## **Information**

### **11. West Virginia Higher Education Report Card**

The 2016 West Virginia Higher Education Report Card is an annual accountability report, mandated in WV Code §18B-1D-8, which provides an annual system performance report of higher education statistics. The statistics found in the Report Card are reflective of the goals established in the Council's Master Plan – Fulfilling the Vision: 2015 - 2020. The statewide goals are:

1. Improve the success of students by increasing college completion.
2. Meet the workforce demands of employers and enhance economic development efforts in West Virginia.
3. Provide access to affordable community and technical college education in all regions of the state.
4. Ensure fiscal stability to effectively deliver comprehensive community and technical college education.

Neal Holly, Vice Chancellor for Policy and Planning, presented highlights from the report.

In accordance with the Community and Technical College System Master Plan, *Fulfilling the Vision: 2015-2020*. Dr. Holly also provided information on the Academic Readiness Report results.

**12. 2016 Financial Aid Comprehensive Report**

Brian Weingart, Senior Director of Financial Aid, presented the eighth annual Financial Aid Comprehensive Report. Included in the report for academic year 2014-2015 were descriptions of and changes to West Virginia aid programs, longitudinal data about recipients of financial aid in the state and outcomes of these recipients, and policy recommendations for West Virginia aid programs.

**13. TANF – CTC Expansion Update**

Chancellor Sarah Tucker provided an update of the Temporary Assistance for Needy Families (TANF) program in the Community and Technical College System. This program was launched as a pilot program in fall of 2015 at Southern WV Community and Technical College. Over 90 percent of students passed. In spring of 2016, more than 70 percent had above a 2.0 GPA. This program is now available at all nine community and technical colleges – more than 150 TANF recipients enrolled in fall 2016.

**Additional Board Action and Comments**

**Adjournment**

There being no further business the meeting was adjourned.

**Next Meeting**

Location: Advanced Technology Center, South Central West Virginia  
South Charleston, WV  
Date: Thursday, January 26, 2017  
Time: 9:30 a.m.

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Clarence Pennington, Chairman

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William Baker, Secretary