

# West Virginia Center for Nursing

Board of Directors Meeting  
October 16, 2009 at 9:00 am  
WV Higher Education Policy Commission  
President's Conference room, 9<sup>th</sup> Floor

Present: Melissa Aguilar, Cheryl Basham, Amy Campbell, Connie Cantrell, Shelia Kyle, Duane Napier, Dottie Oakes (phone) and Cynthia Persily.

Guests: Rosalina Dunford-Boaibe, Joy Maramba, and Steve McElroy

Absent: Pam Alderman, Mary Beth Barr, Denise Campbell, and Janice Maynard

## Minutes

- I. Call to Order
- II. Approval of Minutes. August 21, 2009.

Corrections: add Janice Maynard to the absent members, add the letter 's' to the word 'school' on page four in the first paragraph, and on the seventh page omit the word 'Gala' and insert 'Excellence Awards.'

MOTION: To approve minutes with said corrections by S. Kyle  
Second: A. Campbell. Motion Passes.

- III. Executive Director Report

No Report.

- IV. Old Business

- A. Appointment/Reappointment of Board of Directors from June 2006  
Update and Progress

No current update at this time.

- B. Appointment/Reappointment of Board of Directors from June 2008  
Update and Progress

No current update at this time.

V. New Business

A. Joy Maramba (DNP student) presentation – “Influence of Workplace Environment on Intent to Remain in Nursing Faculty Position”

During the meeting, those in attendance developed a list of possible avenues to pursue in the future from the presentation given by J. Maramba. These topics include: salaries of nursing professionals, increased focus on the career, other/private schools of nursing, and a networking/mentoring program for those who are new to a facility or the career.

B. Appointment of LPN staff nurse representative

Two applications have been received for the open LPN representative position on the board. The Board agreed to send them as recommendations to the Governor for the next step in the process.

C. Appointment of LPN Board member representative

The Executive Director will notify the LPN Board to choose a representative for the West Virginia Center for Nursing Board of Directors and forward the name to the Governor.

D. 2010 Meeting dates

Will be posted online and sent to the Board of Directors shortly. The committee meetings will now take place one month prior to the Board of Directors meeting each quarter.

E. P-Card Reports

The Staff will make copies of the WVFIMS reports and card statements for the board to review and approve the spending P-Card Reports.

Motion: to approve the last quarter’s P-Card Report by C. Basham  
Second: S. Kyle. Motion Passes

VI. Committee Reports

A. Advisory

Was held on, September 8, 2009, 11:00. The topic of the day was “The nursing shortage and tough economic times: Positioning the West Virginia Center for Nursing to provide appropriate support”

and was held at John the XXIII Pastoral Center. Approximately 20 people attended. The next advisory meeting will be held in March.

B. Planning  
No report

C. Research & Data

1. Employer survey 2009

The survey will investigate the following areas of nursing: home health, public health, school nurses, and hospice.

2. Supply and demand of Advanced Practice Nurses

The supply is known through the current data that the Center has access to, however the demand is harder to find for these nurses due to the nature and environment of their work.

D. Executive  
No report

E. Nominations  
No report

F. Recruitment and Retention Initiatives

1. Current R&R projects

a. Nurse Residency Program

The program is developed and has been discussed with several hospitals. R. Michaels presented information on this topic at WVONE and it generated more interest in the program by those who were in attendance.

b. Junior Nurse Academy

Is ready for posting and to start the process of implementation for the first academy.

c. Scholarship Programs – 2009 – 2010

No new report.

d. Clinical Scheduling Program

The staff will meet with the schools on October 28<sup>th</sup> to finalize the Spring 2010 Schedule. The staff believes that they are ready for more schools and facilities to

participate, but still needs to work on having uniform requirements set for issues like HIPPA at the hospitals.

e. 2009 Celebrating Nursing Excellence

The 2009 Gala will be held on October 17, 2009 at the Downtown Charleston Marriott. Last minute items are being completed and turn out is expected to be around 200 people. The media has been issued press releases and invited to attend.

Those in attendance agreed that the committee heads should compile a notebook to help the next committee learn from any complications or what to do to plan the event effectively. This will be a new tradition that will be completed after each gala.

In January the committee will meet to review the applications to see if there are ways to perfect the nomination form and look for an example of 'what makes a great application.'

f. "Passion for Nursing" Video Contest

All promotional materials have been sent out. The staff will send more promotional materials out before winter break in hopes of obtaining more interest in the contest.

g. Nursing Careers Handbook

The handbook has been distributed and the staff is holding onto one copy that they are making all corrections for the future edition of the handbook. Should you find any information you will like to include or corrections, please submit those to the staff.

h. 2009 – 2010 Small grants program

This year's grants program will focus on keeping nurses healthy. It is suggested that the grants have two years to complete their implementation and completion of the grant.

Last year's recipients have reported that two are completed and the third is currently being implemented.

## G. Operations

### 1. Budget report for July 2009-2010

It was reported that the Staff is experiencing issues with the accounting department in obtaining their reports on time. From the budget reports that have presently been received the Center appears to be on target with their budget.

## H. Statewide Educational Planning Committee

### 1. Articulation

Articulation is still a work in progress. The committee is now working on transition degree programs in their research.

### 2. Education Capacity Summit committee

Has conducted one full and one brief meeting. The committee is now looking at articulation, clinical scheduling and common information sheet for students entering nursing programs.

### 3. Information sheet : Choosing a nursing program

Those in attendance has been reviewing the form and submitted feedback on some changes to the language on the information sheet.

### 4. Development of a repository of potential nursing faculty

The committee would like to start surveying those who are MSN & Doctorial prepared nurses and ask their permission to be placed in a database for potential education position in the future. The committee with take this to the Association for Deans and Directors in Nursing Education (ADDNE) for support before moving forward.

### 5. Legislation for faculty tax credits

It was suggested that the tax credits concept be presented to ADDNE and the West Virginia Nurses Association (WVNA) for support before moving forward with any further action.

## I. WV WorkForce Development Report

No report.

## VII. Legislative Issues

### A. WV Center for Nursing Performance Review

The review is still underway. The staff has not heard much back from the State since September. The staff reported that B. Burton has now given his findings to his superior to review before it will move to the Legislature sometime in October or November.

VIII. Strategic Plan

The next meeting for strategic planning will be done next September during the Advisory Board Meeting to complete the 2011-2012 plan.

IX. Announcements

None.

X. Next Meeting Date and Adjournment

The next meeting is scheduled for Friday, January 15, 2010 at 9:00 AM

MOTION to adjourn made by S. Kyle  
Second: A. Campbell. Motion Passes.