

West Virginia Center for Nursing

Board of Directors Meeting
August 21 2009 at 9:00 am
WV Higher Education Policy Commission
President's Conference room, 9th Floor

Present: Mary Beth Barr, Connie Cantrell, Denise Campbell, Amy Campbell, Pam Alderman, E. Cheryl Basham, Cynthia Persily (Phone), Dottie Oakes (Phone), and Sheila Kyle (Phone)

Absent: Janice Maynard

Minutes

I. Call to Order

II. Approval of Minutes. April 17, 2009.

MOTION: To approve minutes as written made by D. Campbell

Second: C. Basham. Motion passes.

III. Executive Director Report

No Report.

IV. Old Business

A. Appointment/Reappointment of Board of Directors from June 2006
Update and Progress

No further developments at this time.

B. Appointment/Reappointment of Board of Directors from June 2008
Update and Progress

No further developments at this time.

V. New Business

No Report.

VI. Committee Reports

A. Advisory

1. September 8, 2009, 11:00 AM - 1:00 PM at Blessed John XXIII Pastoral Center on Hodges Road. The topic of the day will be "The nursing shortage and tough economic times: Positioning the West Virginia Center for Nursing to provide appropriate support."

B. Planning

1. No report

C. Research & Data

1. Survey of facilities using residency programs

The Hospital Association and Long Term Care Association were contacted and asked if any facilities were presently utilizing a nurse residency program. From the responses that they received they confirmed that no facilities were using such a program at this time.

Several facilities have contacted the Center Staff asking for more information about the program since sending out letters to administrators about this program.

2. Employer survey 2009

This upcoming Employer Survey will focus on home health, public health and school nurses. Response rates have been 25% or less in previous years.

RECOMMENDATION FROM BOARD: Also include Hospice in the 2009 Employer Survey data collection.

Second: M. Barr

Recommendation is approved.

D. Executive

1. No report

E. Nominations

1. No report

F. Recruitment and Retention Initiatives

1. Current R&R projects
 - a. Nurse Residency Program

A HRSA grant was filed, but the Center has yet to hear anything from them concerning the status of the grant.

- b. Junior Nurse Academy

The program has been developed, but the Center would like to search for sponsorships to off set some of the costs. Letters were mailed to the middle schools in West Virginia and to Healthcare Administrators to spark an interest for this program.

- c. Principles of Magnetism

The staff has produced a PowerPoint presentation which the Recruitment and Retention Committee is reviewing at this time.

- d. Scholarship Programs – 2008 – 2009

The Center is still waiting for accounting to release funding and reports of pervious months to start the program.

As a reminder, any schools that have not produced their report for the previous academic year will not be eligible for this year's scholarship program. Those schools that have not completed their reports at the time of this meeting were: Bluefield, Logan-Mingo School of PN, Mercer County, Wheeling Jesuit, and possibly Fred Eberle (Eberle runs on a calendar LPN program rather than traditional semesters/quarters- therefore they may have not utilized monies until July).

- e. Clinical Scheduling Program

The Center is presently taking the Spring 2010 requests. So far the newly implemented online scheduling program is working well. The staff will be meeting with the schools to discuss any scheduling conflicts in October.

f. 2009 Celebrating Nursing Excellence

The Gala will be held at the Downtown Charleston Marriott on October 17, 2009. The committee has extended the educator nominations until August 31, 2009 to allow all faculty a chance to produce any nominations while school was not in session.

g. Aging Workforce Grants

All grants are still in the planning stages; Center has been in contact with all parties who have won awards.

h. "Passion for Nursing" Video Contest

Announcements were sent out to the schools and facilities before the end of the spring semester. The deadline for video submission will be February 1, 2010. Numerous informational packets have been requested by facilities and schools. A second announcement will be made when school resumes session this fall.

i. "Passion for Nursing" advertisements

RECOMMENDATION FROM COMMITTEE: Not to authorize monies for the RN Newsletter due to costs, but have monies ready for release via other avenues.

j. Marketing Project Handout

No report

k. Small grants program

The committee would like to see this year's grant program work on health issues with nurses. Two

suggested areas of research are: Smoking or Lifting in the profession.

After discussion, the Board decided to move forward with the Smoking concept for the small grants program. A committee will be formed from members of the Advisory and Board of Directors. The staff will send an e-mail asking for participation shortly.

l. Career Fairs

Center staff continues to attend career fairs when time permits. The staff distributes items such as the career handbook to those interested in obtaining a nursing education/career in the future.

m. Career Books

Handbooks were mailed to all West Virginia Middle Schools.

RECOMMENDATION FROM COMMITTEE: To provide 10 free copies of the handbook to those who request additional copies, a CD with the handbook burned onto the disc, and charge \$2.50 for additional copies over 10.

Recommendation is accepted.

G. Operations

1. Budget report for April 2008-2009; some line items were over budget, but monies were moved to cover balances.

H. Statewide Educational Planning Committee

1. Articulation has been worked on with members of ADDNE. The committee will continue to study additional degree programs for nurse education.

The committee will also study curriculum and a common application for nurse education. The common application will aid in reporting and researching purposes for the state.

2. The committee is developing a one page information sheet

that will aid students in choosing a nursing program. The page will have all important information a student should look for when searching for a nursing program to further their education.

3. The Educational Capacity Summit Committee will be meeting on August 26, 2009.

I. WV WorkForce Development Report

1. The Center is working in collaboration with Region One WorkForce on a grant opportunity that will allow for simulated virtual reality based LPN clinicals into the classroom.

VII. Legislative Issues

A. WV Center for Nursing Performance Review

The Performance Review is presently underway. The researcher conducting this research has been in contact with the Center already. He has since contacted two other Centers (Washington and Illinois) to compare/contrast the Centers. He has also contacted the LPN Board and the RN Board to verify information and their opinions of the Center.

VIII. Strategic Plan

Committees have all reviewed their goals/objectives that need to be accomplished for the 2009 year. Staff will begin working towards achieving the goals. The Strategic Plan can be revised if necessary, should committees find that to complete the task, more time will be needed.

IX. Announcements

The Center was contacted by a staff member at the Benedum Grant Foundation who would like the Center to assist those who are working with the end of life aspect of nursing. The Board decided to promote the information on the Center website and present this information to WV LNI for their projects.

The State Journal contacted the Center to inquire about the Nursing Shortage in West Virginia. The information provided should appear in the next edition.

Scores for the Nursing Excellence Awards should be returned to the Center by September 1, 2009 and those who are sponsors and wish to have their name/organization printed in the materials need to submit their information by September 11, 2009.

X. Next Meeting Date and Adjournment

The next meeting is scheduled for Friday, October 16, 2009 at 9:00 AM in the conference room on the 9th floor at the offices of the WV Higher Education Policy Commission.

MOTION to adjourn made by C. Basham
Second: D. Oakes
Motion passes.

Sign

Date